

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JESSIE MEDLIN, PRESIDENT 2002 PRESIDING

March 4, 2002

A. CALL TO ORDER

The March 4, 2002, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Chief Deputy Charlie Brown of the DeSoto County Sheriff’s Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Supervisor Jessie Medlin-----District 1
Supervisor Eugene C. Thach-----District 2
Supervisor Gerald Clifton-----District 3
Supervisor John Caldwell-----District 4
Supervisor Tommy Lewis-----District 5
W. E. Sluggo Davis-----Chancery Clerk
Sheriff James Albert Riley-----Sheriff
David Armstrong-----County Administrator
Bobby Chamberlin-----Board Attorney

B. INVOCATION

Board Attorney Bobby Chamberlin presented the invocation.

C. APPROVAL OF FEBRUARY MINUTES

The official minutes of the Board of Supervisors were read for the month of February 2002, pursuant to Section 19-3-27 of the Mississippi Code of 1972, Annotated. The Board of Supervisors discussed changes and corrections that need to be made to the minutes as presented. Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to carry the minutes of the Board of Supervisors for February 2002, over until Wednesday March 6, 2002. The motion passed by a vote as follows:

Supervisor Jessie Medlin	NO
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

D. OLD BUSINESS

1. Circuit Clerk Allowance – Election Commission

County Administrator David Armstrong said he had received the backup papers recently from the Circuit Clerk Dale Thompson regarding the Circuit Clerk allowances for helping the Election Commission, but had not reviewed it for approval at this time. Mr. Armstrong said he would like to hold this item over for review until later in the meeting.

Supervisor John Caldwell made the motion to approve the Circuit Clerk Allowances for the Election Commission based on the submitted document and signoff. The motion

ITEM D.1, CONTINUED,

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failed for a lack of a second. The Board agreed to hold this item out until later.

E. NEW BUISINESS

1. Comptroller – Joyce Riales

a. Interfund Loan

Comptroller Joyce Riales said an interfund loan is needed to cover the bond payment on the \$4,655,000 Refinancing Bond Issue. Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to approve the recommendation of the Comptroller to do an interfund loan from the General County Fund and to transfer funds to the \$4,655,000 Refinancing Bond Issue as follows:

From: General County Fund	001-000-053	\$26,289.20
To: \$4,655M Refinancing Bond Fund	214-000-148	\$26,289.20

The motion passed by a unanimous vote. ****See Exhibit E.1.a****

b. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of that required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Joyce Riales, Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to approve the investment of surplus funds to Trustmark National Bank and Bancorp South, who were the high bidders that placed their bid on time for funds as follows:

<u>Date of Investment</u>	<u>Bank</u>	<u>Amount</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>CD#</u>
2/25/02	Trustmark	\$2,500,000	5/30/02	94	1.70%	8611430
2/25/02	Trustmark	\$5,000,000	4/26/02	60	1.68%	8611429
2/27/02	Bankcorp So.	\$9,000,000	6/4/02	97	1.711%	533083

The motion passed by a unanimous vote. ****See Exhibit E.1.b****

c. Approval to Ratify Bond Payments

Verified loan repayment documents for DeSoto County Account #71-61-5881-3T 5 \$10,000,000 Mississippi Development Bank Promissory Note dated October 9, 2000 were presented by copy to each Supervisor. Payment was made to Hancock Bank against the following accounts as follows:

<u>Account #</u>	<u>Description</u>	<u>Payment Amount</u>
001-801-800	Principal	\$20,833.67
001-801-801	Interest	<u>\$ 8,869.86</u>
		\$29,703.53

Verified loan repayment documents for the \$18,000,000 MS Development Bank Special Obligation Bonds, Series 2000 (DeSoto County, MS General Obligation Public Improvement Bond Project) Issue #0350, were presented by copy to each Supervisor.

Payment for variable rate interest to be made for thirty days to Trustmark Bank against the following account:

ITEM E.1.c, CONTINUED,

<u>Account #</u>	<u>Description</u>	<u>Payment Amount</u>
215-800-801	Interest	\$20,781.37

Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to ratify the bond payments as described above. The motion passed by a unanimous vote. ****See Exhibit E.1.c****

d. Interfund Transfer of Metro Seized Funds

At the recommendation of Comptroller Joyce Riales, Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to authorize and instruct the Chancery Clerk, pursuant to Section 41-29-185 of the Mississippi Code of 1972, as amended, to transfer the following forfeited funds that were seized by Metro Narcotics:

<u>Case Number</u>	<u>Defendant</u>	<u>Date Seized</u>	<u>County Receipt</u>	<u>Amount</u>
DC-01-0248	Don Carter	12/20/01	13105	\$ 150
DC-0085-1-01	Scott P. Carter	5/30/01	12098	\$1,500
DC-0004-1-01	Kary D. Lauderdale	1/4/01	11718	<u>\$ 474</u>
			Total	<u>\$2,124</u>

Transfer From 123-900-950	Metro Narcotics Seized	\$2,124.00
Transfer To 105-000-384	Metro Narcotics Forfeitures	\$2,124.00

The motion passed by a unanimous vote. ****See Exhibit E.1.d****

e. Claims Docket

Comptroller Joyce Riales and Stephanie Hanks, accounting clerk, presented the claims docket showing claims that need to be paid for various departments as of March 4, 2002.

Supervisor Tommy Lewis said 2/3 of his travel expense on the docket should be billed to the Regional Utility Authority.

County Administrator David Armstrong questioned the City of Hernando charging the County for transporting a prisoner by ambulance. Supervisor Tommy Lewis asked the County Administrator to find out how other Cities handle this process.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Comptroller, except the ambulance bill for \$486 under prisoner medical expense, from the City of Hernando, in the amount of \$3,916,021.81, and to add the Circuit Clerk’s bill for election expense. The motion passed by a vote as follows:

Supervisor Jessie Medlin	NO
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

Supervisor Jessie Medlin said he is opposed to paying the phone bill from Justice Court and feels the Justice Court judges should repay the County for personal phone use.

2. Approval for Board President to Sign Collateral Agreement for Bank Depository Bidders

Comptroller Joyce Riales said the Collateral Security Agreement with Citizens Bank & Trust Company is just one of the five other banks that the County has selected to handle County funds. Ms. Riales said the State Treasurer sends the Agreement to the bank and the bank then sends it to the County for the Board President to sign and then the County returns the document to the State Treasurer's office.

Supervisor Gerald Clifton made the motion and Supervisor Jessie Medlin seconded the motion to approve the Board President to sign the Collateral Agreement for Bank Depository with the banks who have qualified and been selected to hold County funds as follows:

Peoples Bank & Trust
Trustmark National Bank
Citizens Bank & Trust Company
Bankcorp South
First Security Bank
Merchants & Farmers Bank

The motion passed by a unanimous vote. **** See Exhibit E.2****

3. County Financial Consultant Demery Grubbs

Demery Grubbs, Financial Consultant for the County, addressed the Board of Supervisors regarding the two resolutions he brought to the Board for approval and signature of the Board President.

a. Approval of Resolution & Request for Draw of Funds

Mr. Grubbs said the Resolution and Request for the Fourth Advance from the Mississippi Development Bank in the amount of \$5,000,000 would be used for the purpose of erecting, equipping, repairing, installing and remodeling of County buildings, including but not limited to a public library construction, Airways North, Airways South, Church Road, Getwell Road and providing matching funds for the waste water construction project of the DeSoto County Regional Utility Authority. Mr. Grubbs said this request would complete the original loan for \$10,000,000 dated as of October 9, 2000.

Supervisor Eugene Thach requested a breakdown of how this loan would be spent.

Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to approve the Board President to sign the Resolution and Request for Fourth Advance for \$5,000,000 from the Mississippi Development Bank according to the terms set out in Exhibit E.3.a. The motion passed by a unanimous vote. ****See Exhibit E.3a****

b. Approval of Resolution of Intent to Mississippi Development Bank for \$10,000,000 Credit Line

Mr. Grubbs said the Resolution of Intent to the Mississippi Development Bank for the \$10,000,000 credit line would be published in the paper, and the only time there would be a charge to the County would be when the first draw is made. Mr. Grubbs said he would get with the Board Attorney to get the dates for publication of the resolution and the date of the authorized loan to be effective.

Supervisor Eugene Thach stated there were no commitments by the County for the loan at this time. County Administrator David Armstrong said re-payment of this line of

ITEM E.3.b, CONTINUED,

credit would be in the budget for 2003.

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Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve, based on the Board Attorney's review, the Resolution of Intent to the Mississippi Development Bank for a \$10,000,000 Credit Line according to the terms set forth in Exhibit E.3.b. The motion passed by a unanimous vote. ****See Exhibit E.3.b****

Mr. Grubbs said he had been looking at the County's Bond Issues to see about the possibility of a lock in on the variable rate. Mr. Grubbs said some of the bonds, that it would not be in the best interest of the County to lock in at this time. Mr. Grubbs said he would not bring anything to the Board that would not save the County some money.

Supervisor Jessie Medlin asked Mr. Grubbs to look at the \$18 million Bond to see about a lock in while the interest rates are down. Mr. Grubbs said he would look at this and stand on top of it for the County.

4. Approval of Bailiff Pay

County Administrator David Armstrong said the Bailiff pay for Lee Hodge should be \$160 for four court days, not \$200 that is on the requested form.

Pursuant to Section 25-7-27, Section 1, paragraph (e), which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, Mississippi Code of 1973, Annotated, Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to pay Joe Holmes the amount of \$160.00 for the month of February 2002; to pay Lee Hodge the amount of \$160.00 for the month of February 2002; and to pay Floyd Medlin the amount of \$120.00 for the month of February 2002, for their services as bailiffs for DeSoto County Justice Court. The motion passed by a unanimous vote. ****See Exhibit E.4****

5. Justice Court Report

At the recommendation of the Justice Court Clerk Linda Aldridge, Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the Justice Court Report for the month of February 2002. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	ABSENT
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

****See Exhibit E.5****

6. Sheriff's Employee Report

Supervisor Gerald Clifton made the motion and Supervisor John Caldwell seconded the motion to acknowledge receipt of the Sheriff's Department Employee Report for the month of February 2002. The report is attached and made a part of the minutes in Exhibit E.6. The motion passed by a unanimous vote. ****See Exhibit E.6****

ITEM E, CONTINUED,

7. Tax Exemptions

a. Application Data System

Mr. Bill Perkins with Application Data Systems, Inc. appeared before the Board of Supervisors regarding a Memorandum of Understanding for a ten (10) year Real tax exemption and a five (5) year Personal tax exemption from the Board of Supervisors. Mr. Perkins said the home office for Application Data Systems, Inc. is located in Southaven, MS and was built in 1981. Mr. Perkins said the company must build in order to be able to expand. Mr. Perkins said the company is a writer of public safety software, they have eighteen (18) full time employees, with 85% being DeSoto County residents. The average salary is \$42.00 per hour and with this expansion they hope to employ twenty more people. They try to employ new graduates out of college to be able to train them on their system.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve, based on the recommendation of the DeSoto County Economic Development Council, the Memorandum of Understanding with Application Data Systems, Inc. for a ten year Real and five year Personal tax exemption. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

****See Exhibit E.7.a****

b. Covenant Logistics

Mr. Joseph Kelly and Ms. Amye Kelly with Covenant Logistics appeared before the Board of Supervisors regarding a five year Real and Personal tax exemption. Mr. Kelly said they are in the freight brokerage business and they warehouse freight and do third party logistics. Mr. Kelly said they store finished goods and raw materials for customers. Mr. Kelly said the warehouse has 65,000 sq. ft. and they would like to expand it to 100,000 sq. ft. They are located in Olive Branch on Hwy 305 and have five employees at a salary of \$12.00 per hour. Mr. Kelly said with the addition, they hope to hire seven additional employees.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve, based on the recommendation of the DeSoto County Economic Development Council, the tax exemption for five years Real and Personal to Covenant Logistics. The motion passed by a unanimous vote. ****See Exhibit E.7.b****

c. Rexam

Mr. Bob Hogarth with Rexam Beverage Can Company appeared before the Board of Supervisors regarding the tax exemption request for five years on Personal property. Mr. Hogarth said they manufacture aluminum cans and are located in Olive Branch. Mr. Hogarth said they employ 115 people at a salary of \$20.00 per hour, and they operate seven days a week. Mr. Hogarth said they produce seven million cans a day and are the largest manufacturer for aluminum cans.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve, based on the recommendation of the DeSoto County Economic Development Council, the tax exemption for five years Personal property to Rexam Beverage Can Company. The motion passed by a unanimous vote. ****See Exhibit E.7.c****

ITEM E, CONTINUED,

8. Central Maintenance

a. Road Report and Work Schedule

Pursuant to Section 65-17-7 of the Mississippi Code of 1972, Annotated, Road Manager Russell Dorris presented the Road Report for January 26, 2002, thru February 25, 2002, and the Work Schedule for the month of March 2002.

Supervisor Jessie Medlin said there are some County roads that have trees down and they need to be chipped at their location. Supervisor Eugene Thach said he had called in a report on trees that were down on College Road and asked if they had been picked up. Russell Dorris said he would have to check to be sure, but they were not on the work schedule.

Mr. Dorris notified the Board of Supervisors that he may be subpoenaed to testify in Court in Natchez.

Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to approve the Road Manager's Road Report and Work Schedule Report. The motion passed by a unanimous vote. ****See Exhibit E.8.a****

Supervisor Eugene Thach said he had been in Sunflower County recently and was surprised at their County roads. There were several roads that are still gravel. Mr. Thach said DeSoto County has some of the best roads in the State.

b. Road Bond Report

Road Manager Russell Dorris presented the Road Bond Report to the Board of Supervisors. Mr. Dorris recommended the following bonds be released or reduced:

<u>Subdivision</u>	<u>Recommendation</u>
Bridgemoore "A"	Release the \$2,000 Maint. Bond & put under County maintenance.
Braybourne "B&C"	Release the \$18,000 Maint. Bond (CD) & put under County maintenance.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to accept the Road Bond Report and Bond Releases as presented by the Road Manager, with the exception of the Braybourn "B&C". Supervisor Medlin said he wanted to go with Mr. Ivy to look at this subdivision before it was released. The motion passed by a unanimous vote. ****See Exhibit E.8.b****

9. Approval of Publication of Board Proceedings

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to approve the publication of Board Proceedings in accordance with Section 19-3-33 of the Mississippi Code, which states that the Board of Supervisors may have its proceedings published in some newspaper published in the county, and cause the same to be paid for out of the county treasury. The motion passed by a unanimous vote.

10. Approval of Chancery Clerk Allowance

On this date, the Chancery Court Clerk, W. E. Davis, presented an Order of Allowances to the Board of Supervisors for the February 2002 Term in the amount of \$870.00. Supervisor Gerald Clifton made the motion and Supervisor Tommy Lewis seconded the motion to approve this payment, pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated. The motion passed by a unanimous vote. ****See Exhibit E.10****

ITEM E, CONTINUED,

11. Corp of Engineers – Holly Springs Road Flooding

Supervisor Tommy Lewis introduced Mr. Tommy Heigst, Senior Control Manager with the Vicksburg Corp of Engineers, to the Board of Supervisors. Supervisor Lewis said he had asked Mr. Heigst to present what the Corp of Engineers could do on the Holly Springs Road canal flooding. Mr. Heigst presented a map of the area to the Board showing where the canal has four or five hundred feet of debris that is causing the drainage problems. Mr. Heigst said the debris needs to be removed before it ends up in Arkabutla Lake. Mr. Heigst said the Corp has two programs that can be used to pay for the removal of the debris. The DEC project would take 18 months for the Corp of Engineers to develop a plan and award a contract, but it has to have a case study done first and it would use 100% Federal funds. The 208 project is a capital project and progresses more quickly. The 208 project is a 65/35 match and would take 12 months to do. The County would be responsible for 35% of the total cost of the project and the County would be obligated for maintenance on the canal from completion on out. Mr. Heigst said if a flood occurs again in this area, that under the 208, the County would have to do the maintenance. If the County goes with the DEC project the Corp would be responsible for the channel. Mr. Heigst said he would have to initiate the DEC project for the channel if the County did not want the 208 project.

Supervisor Jessie Medlin asked if the area was flown to observe the plug in the channel. Mr. Heigst said a private individual had written Senator Lott's office regarding the plug in the area and this was the reason for the Corp to start looking at how to maintain the channel. Supervisor Lewis said the plug has been in the channel for a long time and continually gets larger. Supervisor Jessie Medlin said if the County could get the channel cleaned out, there might not be any more problems. County Engineer Andy Swims said it is difficult to get into the area to see what is causing the problem. Mr. Heigst said if the project required right of way, the permit would be for life of the project, but if the County went with the 208 project, they would have the right of way forever to do the maintenance. Mr. Heigst said the plug needs to come out and he would have to do this regardless, because there was 8ft of water above the river during the flood, and if the plug is removed this would allow more flow of water in the channel. Supervisor Lewis said the streambed in the channel is higher now than when the road was built and that the Byhalia canal and the Pigeon Roost canal have brought in more silt to this canal. Andy Swims said there is a large sediment build up in the river.

Mr. Heigst said the Corp is looking at three bank stabilization projects. One is on Camp Creek and one on the Germantown Road area around the Plantation Golf Course. Mr. Heigst said DeSoto County has a geology of high grades throughout the County that allows silt to flow into the rivers.

Supervisor Tommy Lewis said he would not like for the County to be responsible for maintenance for the lifetime and that the Board could wait for six months until the Federal study was done. Mr. Heigst said he would get the bank stabilization task force to start work. Supervisor Jessie Medlin said the Board appreciates all the help the Corp does for the County. Mr. Heigst said after the debris plug is out this would allow them to see the effect of the sediment on the canal.

12. Approval for Board President to Sign Fuelman Account Papers

Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to approve the Board President to sign the account papers for Fuelman regarding purchases by the County being tax exempt. The motion passed by a vote as follows:

Supervisor Jessie Medlin	NO
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES

ITEM E.12, CONTINUED,

Supervisor John Caldwell	YES
Supervisor Tommy Lewis	YES

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****See Exhibit E.12****

13. Bridgetown Community Assoc. Request for Drainage Assistance

Supervisor Tommy Lewis said he had been updated on the Drainage Bill that has past the Senate and gone to the House. Board Attorney Bobby Chamberlin said the Bill would allow the County the same privilege that the Cities have on drainage problems.

County Administrator David Armstrong asked the County Engineer Andy Swims to do cost estimates regarding the drainage repairs necessary to the Bridgetown subdivision where requested. Supervisor John Caldwell asked if the drainage problem was caused by pipes deteriorating. Andy Swims said yes, and the utilities and the sewer lines create the sinkholes. Supervisor Caldwell said nothing the road does causes the problems. Supervisor Lewis said the Community Association feels the road drainage is causing the problem. Supervisor Jessie Medlin said the underground drainage follows the utility lines. Supervisor Gerald Clifton asked how many homes were involved. Andy Swims said there are 10 homeowners in the area that are affected. Supervisor Eugene Thach said all subdivisions in the County will eventually have drainage problems. Supervisor John Caldwell said homeowners should not have to repair drainage.

Supervisor Tommy Lewis asked what changes does the County need to make so this won't keep coming in to the Board. Supervisor Jessie Medlin said to look at the Comprehensive Plan to help resolve the problems. Road Manager Russell Dorris said the diversion of water flow causes some drainage problems in the subdivision.

David Armstrong asked if the exposed culverts and Handicap Park had been addressed. Supervisor Eugene Thach asked what does the Drainage District say about repairing the drainage? Supervisor Lewis said they refuse to help. Supervisor Thach said they have the taxing power to do this. Supervisor Lewis said the Board approved the subdivision with underground drainage and that this subdivision was built as a private resort area in the beginning, but went under County maintenance later, so the Board needs to discuss how to handle for the future.

Supervisor Caldwell asked what if some of the property owners don't want this repair to cross their property. Andy Swims said there were some property owners that have sheds and other structures that would have to be moved to correct the drainage. Supervisor Lewis asked for an estimated cost to be brought to the Board and to hold this item over until then. No motions were made on this item. ****See Exhibit E.13****

14. Approval to Authorize Advertising County Resources – Southaven Dance Team

Supervisor Eugene Thach made the motion and Supervisor Gerald Clifton seconded the motion to advertise DeSoto County Resources by contributing \$ 250.00 to the Southaven Dance Team subject to the receipt of a letter for the organization. In accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County. The Board of Supervisors noted that a banner must be placed at the site, advertising the resources of DeSoto County. The motion passed by a unanimous vote. ****See Exhibit E.14****

15. Approval to make State Aid Road Bridge Inspection Report a Part of the Board Minutes

County Administrator David Armstrong said the County has received the State Aid
ITEM E.15, CONTINUED,

Bridge Inspection Report for FY2002. Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to accept the report into the minutes

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and to pass the FY2002 State Aid Bridge Inspection Report over to the County Road Manager, County Engineer and the Consulting County Engineer to be looked at and make sure the repairs are made. The motion passed by a unanimous vote. ****See Exhibit E.15****

16. Safety Officers Report

County Administrator David Armstrong said he would like to carry this item over until the Safety Officer could be present to answer any of the Board's questions they might have. Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to carry this item over until Wednesday, March 6, 2002. The motion passed by a unanimous vote. ****See Exhibit E.16****

17. Making E-911 Audit Report a Part of the Minutes

At the recommendation of the County Administrator, David Armstrong, Supervisor Gerald Clifton made the motion, and Supervisor Jessie Medlin seconded the motion to accept the E-911 Audit as part of the minutes. The motion passed by a unanimous vote. ****See Exhibit E.17****

18. Bids Under Advisement

a. Re-Roofing the DeSoto County Extension Building

County Administrator David Armstrong said the County only received one bid for the re-roofing of the Extension Building. Mr. Armstrong said Jim Bearden, Director of Operations & Maintenance recommended re-roofing with shingles and no gutters. The bid received from Southcrest Construction Company for this was \$14,850. Supervisor Eugene Thach made the motion and Supervisor Gerald Clifton seconded the motion to accept the Bid #02-150-001 from Southcrest Construction Company for \$14,850 to re-roof the Extension Building. The motion passed by a unanimous vote. ****See Exhibit E.18.a****

b. Sale of Surplus Helicopter Radio Equipment

County Administrator David Armstrong said the County only received one Bid for the surplus helicopter radio equipment and that was from Larry Hanson with Avionics Specialist, Inc. for \$2,500. Mr. Armstrong said the Sheriff's Department recommended the acceptance of this bid. Supervisor Gerald Clifton made the motion and Supervisor Eugene Thach seconded the motion to accept the Bid #02-201-001, based on the recommendation from the Sheriff's Department, for the surplus helicopter radio equipment from Larry Hanson with Avionics Specialist, Inc. for \$2,500. The motion passed by a vote as follows:

Supervisor Jessie Medlin	NO
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	NO

****See Exhibit E.18.b****

ITEM E, CONTINUED,

19. Circuit Clerk Dale Thompson

a. Changing the Method of Writing Juror Checks & Approval to set up an

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Account

Circuit Clerk Dale Thompson appeared before the Board of Supervisors to discuss a new method of writing juror checks through the Circuit Clerk's office. Ms. Thompson said she had talked with Comptroller Joyce Riales and Data Information Systems Director Larry Wood about the capability of issuing checks to jurors on the day they attend court. Ms. Thompson said the money that the County allows for jurors would be transferred to the Circuit Clerk's office to be disbursed. Ms. Thompson said an allocation would be shown for the jurors, but you won't see any individual jurors names on the dockets. Ms. Thompson said she would like to start this effective April 1, 2002. Ms. Thompson said the way it works now, she has to supply the Comptroller a list of jurors and they disburse the checks on the dockets.

Supervisor John Caldwell asked if this is done by allocation and you don't use what is allocated, what happens to the excess money allocated? Ms. Thompson said she would have to talk with the State Audit Department about placing funds in an interest bearing account and how this would come back into the County funds.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to authorize the Circuit Clerk's Office to maintain the jurors allocation funds for disbursement, based upon approval of the State Audit Department, and to set up an account and a procedure for fund disbursement to be done on a quarterly basis. The motion passed by a unanimous vote.

b. Storage of Voting Equipment

Circuit Clerk Dale Thompson addressed the Board of Supervisors regarding the storage facility required for the voting equipment. Ms. Thompson said all of the voting equipment is being housed on the first floor of the Administration Building. Ms. Thompson said if the Board decides to use this space for something else, then she wanted to talk about the requirements necessary for this equipment before any decisions are made. Ms. Thompson said that Jim Bearden, Director of Operations and Maintenance, had informed her about the new facility being built for DHS and the possibility of having storage space available there for the voting equipment. Supervisor John Caldwell asked if the voting equipment required climate control. Ms. Thompson said yes. Supervisor Jessie Medlin asked if there was a chance of storing the voting equipment at the Courthouse. Ms. Thompson said no, that the County records takes up most of the space at the Courthouse.

Ms. Thompson was informed by the Board that no decisions have been made regarding the first floor facility in the Administration Building. No motions were made on this item.

c. Redistricting

Circuit Clerk Dale Thompson said she would need to bring a contract to the Board for her part of work for the redistricting for the precinct changes. Ms. Thompson said they are going through the voter registration rolls at this time and they have to be completed by December for the elections in 2003. Ms. Thompson said they plan to use the old district lines for the School Board election in 2003. Board Attorney Bobby Chamberlin said the Statute calls for 500 people per precinct but provisions may be made for larger precincts. There were no motions made on this item.

ITEM E, CONTINUED,

20. Approval for Board President to sign Grant Application for an Outdoor Warning System

County Administrator David Armstrong said while they were in Washington, D. C.

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they met with Senator Trent Lott and he advised the County officials to make a grant application to the Mississippi Emergency Management Agency regarding a Comprehensive Warning network for use in Homeland Security, Severe Weather events and other disasters. Mr. Armstrong said the grant would be a 75/25 split for the County.

T. H. Walker, Director of Emergency Management for DeSoto County, said the money is not available yet, but the application would be in place when the money became available. Supervisor Jessie Medlin said the U. S. D. A. may have money available.

Supervisor Eugene Thach made the motion and Supervisor Gerald Clifton seconded the motion, upon the recommendation of Senator Trent Lott, to make a grant application to the Mississippi Emergency Management Agency regarding a Comprehensive Warning network for use in Homeland Security, Severe Weather events and other disasters and to approve the Board President to sign the grant papers. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

****See Exhibit E.20****

21. Approval of Travel

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized to travel during the period of March 4, 2002, to April 1, 2002, as necessary and incur travel expenses in the performance of their official duties for DeSoto County; that all such travel is hereby authorized contingent on funds being available in the departmental budget of the individual traveling.

Supervisor John Caldwell made a motion and Supervisor Eugene Thach seconded the motion to authorize DeSoto County employees to travel during the period of March 4, 2002, to April 1, 2002, as necessary, and incur travel expenses in the performance of their official duties for DeSoto County. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

F. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

ITEM, CONTINUED,

G. OTHER ISSUES

1. Homestead Exemptions

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the petition to adjust the homestead exemption supplemental roll as

presented by the Chancery Clerk as follows:

Parcel No. – Location	Parcel No. – Location
1086-2409.0-00172.00 - Southaven	2083-0601.0-00070.00 - County
3061-1200.0-0004.00 - County	1074-1902.0-00061.00 - Southaven

The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

**** See Exhibit G.1****

2. Central Maintenance – Safety Seminar

County Road Manager Russell Dorris asked permission from the Board of Supervisors to send 10 or 15 Central Maintenance personnel to a Safety Seminar on March 28, 2002 in Tunica, MS. Russell Dorris said the Road Managers Association is sponsoring the seminar.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to authorize the Road Manager to use his discretion for the personnel and how many to send to the Safety Seminar on March 28, 2002. The motion passed by a unanimous vote.

3. Central Maintenance – Purchase of Additional Equipment

County Road Manager Russell Dorris asked permission from the Board of Supervisors to purchase two more tractor mowers. Russell Dorris said they have nine mowers in operation now but some of the equipment needs to be replaced due to high maintenance. Russell Dorris said he is looking into his budget to make sure the money is there to purchase the equipment. No motions were made at this time on this item, but the Board of Supervisors indicated their approval to keep equipment up within the budget.

4. Board of Supervisor Travel

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to pay the travel expense for those attending the Blue Ribbon trip to Washington and authorized the clerk to write the check. The motion passed by a unanimous vote.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion, to recess the meeting until Wednesday, March 6, 2002 at 9:00 am. The motion passed by a vote as follows:

Supervisor Jessie Medlin	YES
Supervisor Eugene Thach	YES
Supervisor Gerald Clifton	YES
Supervisor John Caldwell	YES
Supervisor Tommy Lewis	ABSENT

THIS the 4TH. day of March 2002, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors

3/04/02